

STATE TAX COMMISSION OF MISSOURI

MEETING OF THE STATE TAX COMMISSION OF MISSOURI MINUTES*

* The Meeting Minutes are subject to change until approved at the next scheduled Meeting of the State Tax Commission.

Approved
Page 1 of 1
Minutekeeper's Initials
smj

Date: 01/26/2021

Time: 1:30 p.m.

Place: 421 East Dunklin Street
DOLIR Training Room 1 South and
Webex Conference Call

Recess/Reconvene Notes:

► **Members Present:**

- Gary Romine, Chairman
- Victor Callahan, Commissioner
- Will Kraus, Commissioner

Staff/Others Present:

S. Jacobs (SJ), Administrative Secretary
R. Schad (RS), Appraisal and Assessment
Manager, Original Assessment
J. Schmidt (JS), Appraisal and Assessment
Manager, Local Assistance
S. Wankum (SW), Miscellaneous Professional
A. Westermann (ASW), Chief Counsel

► **Review Minutes from Previous Meeting**

- Approved
- Corrected as follows:

► **Agenda**

- WK made a motion to close a portion of the meeting to discuss legal and personnel matters per Sections 610.021(1), (3), and (13), RSMo. The motion was seconded by VC. The meeting went into closed session at 2:39 p.m. WK made a motion to reopen the meeting at 3:51 p.m. VC seconded the motion. The meeting reopened at 3:51 p.m.
- VC made a motion to adjourn the meeting at 3:52 p.m. The motion was seconded by WK. The meeting was adjourned at 3:52 p.m.

Gary Romine, Chairman

Stacey Jacobs, Administrative Secretary

STATE TAX COMMISSION OF MISSOURI

Posted: 01/25/2021

NOTICE OF MEETING

MEETING OF THE STATE TAX COMMISSION OF MISSOURI

TIME: SCHEDULED FOR 1:30 P.M.
DATE: TUESDAY, JANUARY 26, 2021

PLACE: OFFICE OF THE STATE TAX COMMISSION
421 East Dunklin Street
DOLIR Training Room 1 South
Jefferson City, MO 65101
and
WEBEX MEETING/CONFERENCE CALL

WEBEX MEETING DETAILS:

<https://stateofmo.webex.com/stateofmo/j.php?MTID=m4cfc84b63ff8cb88bdf9be61340f615>

Meeting number (access code): 177 777 6151 Meeting password: aMQH9P3NQ2K

Join from a video system or application

Dial [1777776151](tel:1777776151)@stateofmo.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Tap to join from a mobile device (attendees only)

[+1-650-479-3207,,1777776151##](tel:+16504793207,1777776151) Call-in toll number (US/Canada)

Join by phone

1-650-479-3207 Call-in toll number (US/Canada)

MEETING OF THE STATE TAX COMMISSION OF MISSOURI

AGENDA

Tuesday, January 26, 2021

1:30 p.m.

- I. CPI Certification**
- II. Memo of Understanding**
 - A) Saline County – Residential
- III. Stipulations**
 - A) Exhibit A, 1 - 32
- IV. Dismissals**
 - A) Exhibit B, 1 - 11
- V. Administration**
 - A) STC Calendar Update
 - B) Approval of Minutes
(Commission Meeting dated January 19, 2021)
 - C) COVID-19 Update
 - D) Section Updates
 - E) Budget Response Discussion
 - F) Annual Report Recommendations Discussion/Review
- VI. Legal**
 - A) Section Update
- VII. Local Assistance**
 - A) Section Update
 - B) 2021 Cable TV Form
- VIII. Original Assessment**
 - A) Section Update
- IX. Property Tax/Legislative Items**
- X. Commission Comments**
- XI. Closed Session**
 - A) Personnel – Section 610.021(3) and (13)¹
 - B) Legal – Section 610.021(1)
- XII. Open Session**
- XIII. Adjournment**

Portions of this meeting may be closed to the public to discuss litigation and personnel matters pursuant to
Section 610.021, RSMo. 2004

¹ All statutory references are to RSMo. 2000, as amended, unless otherwise indicated.

Topic: CPI Certification

Motion(s)/Comments: SJ presented the available Consumer Price Index (CPI) of 1.4% to be certified per Section 137.073.4(1) on February 1, 2021. WK made a motion to approve the CPI of 1.4%. VC seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman

Victor Callahan, Commissioner

Will Kraus, Commissioner

Yea

Yea

Yea

Nay

Nay

Nay

Abstain

Abstain

Abstain

Continue Discussion/Vote until meeting at:

Date:

Time:

Place:

Specific directions for the interim period:

Topic: Memo of Understanding – Saline County – Residential

Motion(s)/Comments: JS presented the Memo of Understanding (MOU) for Saline County based on their 2019-2020 residential sales study of 83.84%. The MOU provided steps to be completed by the Assessor for the 2021 Assessment Roll to make progress towards arriving at fair market value. WK made motion to approve the MOU for Saline County based on their 2019-2020 residential sales study. VC seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman

Victor Callahan, Commissioner

Will Kraus, Commissioner

Yea

Yea

Yea

Nay

Nay

Nay

Abstain

Abstain

Abstain

Continue Discussion/Vote until meeting at:

Date:

Time:

Place:

Specific directions for the interim period:

Topic: Stipulations

Motion(s)/Comments: ASW presented the Stipulations that were ready for approval, which were listed on Exhibit A of the agenda. WK made a motion to approve the Stipulations on Exhibit A. VC seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman

Victor Callahan, Commissioner

Will Kraus, Commissioner

Yea

Yea

Yea

Nay

Nay

Nay

Abstain

Abstain

Abstain

Continue Discussion/Vote until meeting at:

Date:

Time:

Place:

Specific directions for the interim period:

Topic: Dismissals

Motion(s)/Comments: ASW presented the Dismissals that were ready for approval, which were listed on Exhibit B of the agenda. WK made a motion to approve the Dismissals on Exhibit B. VC seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman

Victor Callahan, Commissioner

Will Kraus, Commissioner

Yea

Yea

Yea

Nay

Nay

Nay

Abstain

Abstain

Abstain

Continue Discussion/Vote until meeting at:

Date:

Time:

Place:

Specific directions for the interim period:

Topic: Approval of Minutes

Motion(s)/Comments: Approval of minutes from the Meeting of the State Tax Commission of Missouri dated January 19, 2021. WK made a motion to approve the minutes from the Meeting of the State Tax Commission dated January 19, 2021. VC seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman

Victor Callahan, Commissioner

Will Kraus, Commissioner

Yea

Yea

Yea

Nay

Nay

Nay

Abstain

Abstain

Abstain

Continue Discussion/Vote until meeting at:

Date:

Time:

Place:

Specific directions for the interim period:

Topic: Personnel Item

Motion(s)/Comments: SJ presented the resignation letter submitted by Randy Wright, Appraisal and Assessment Supervisor/Specialist, effective January 31, 2021. WK made a motion to accept and approve the resignation of Mr. Wright. VC seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman

Victor Callahan, Commissioner

Will Kraus, Commissioner

Yea

Yea

Yea

Nay

Nay

Nay

Abstain

Abstain

Abstain

Continue Discussion/Vote until meeting at:

Date:

Time:

Place:

Specific directions for the interim period:

Topic: Administration Weekly Update

Motion(s)/Comments: SJ presented the Administration Section Update regarding agency initiatives, projects, and budget. SJ stated she would present the draft version of the 2020 Annual Report at the February 9, 2021, meeting.

Informational Meeting, No Vote Taken:

Topic: COVID-19 Update

Motion(s)/Comments: SJ presented an update during the Administration Section Update. ASW presented an update during the Legal Section Update.

Informational Meeting, No Vote Taken:

Topic: Budget Response Discussion

Motion(s)/Comments: SJ presented budget questions submitted by Representative Sara Walsh, Chair of the House Subcommittee on Appropriations. Commission instructed SJ to prepare draft responses for review.

Informational Meeting, No Vote Taken:

Topic: Annual Report Recommendations Discussions/Review

Motion(s)/Comments: SJ and ASW presented the draft Recommendations for the Annual Report to the Commission for review and discussion. The Commission instructed SJ to proceed with preparing the recommendations as part of the Annual Report.

Informational Meeting, No Vote Taken:

Topic: Legal Weekly Update

Motion(s)/Comments: ASW presented the Legal Section Update regarding the status of various Legal projects, goals, and the schedule for the Senior Hearing Officers for the upcoming weeks.

Informational Meeting, No Vote Taken:

Topic: Local Assistance Weekly Update

Motion(s)/Comments: JS presented the Local Assistance Section Update and discussed the 2021 progress.

Informational Meeting, No Vote Taken:

Topic: 2021 Cable TV Form

Motion(s)/Comments: JS presented the 2021 Cable TV Form and informed the Commission that this form is available by request. Additionally, JS stated the website would be updated with a statement that this form is available by request with contact information.

Informational Meeting, No Vote Taken:

Topic: Original Assessment Weekly Update

Motion(s)/Comments: RS presented the Original Assessment Section Update and discussed the 2021 progress.

Informational Meeting, No Vote Taken:

Topic: Property Tax/Legislative Items

Motion(s)/Comments: The Commission discussed coverage of the various legislative hearings that have been scheduled on both House and Senate calendars. GR provided information regarding Senate registration to attend hearings.

Informational Meeting, No Vote Taken: