

**STATE TAX COMMISSION OF MISSOURI**  
**MEETING OF THE STATE TAX COMMISSION OF MISSOURI MINUTES**

Approved <sup>09/21/2021</sup>  
Page 1 of 1  
Minutekeeper's Initials  
sj \_\_\_\_\_

**Date:** 09/14/2021

**Time:** 1:30 p.m.

**Place:** 421 East Dunklin Street  
DOLIR Training Room 1 South and  
Webex Conference Call

**Recess/Reconvene Notes:**

▶ **Members Present:**

- Gary Romine (GR), Chairman
- Victor Callahan (VC), Commissioner
- Will Kraus (WK), Commissioner

**Staff/Others Present:**

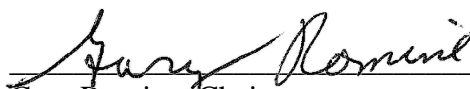
S. Jacobs (SJ), Administrative Secretary  
R. Schad (RS), Appraisal and Assessment  
Manager, Original Assessment  
J. Schmidt (JS), Appraisal and Assessment  
Manager, Local Assistance  
J. Smith (JLS), Appraisal and Assessment  
Manager, Original Assessment  
S. Wankum (SW), Miscellaneous Professional  
A. Westermann (ASW), Chief Counsel

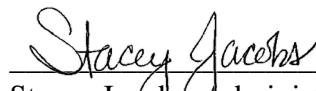
▶ **Review Minutes from Previous Meeting**

- Approved
- Corrected as follows:

▶ **Agenda**

- ▶ GR called the meeting to order at 1:30 p.m.
- ▶ WK made a motion to adjourn the meeting at 1:37 p.m. The motion was seconded by VC. The meeting was adjourned at 1:37 p.m.

  
\_\_\_\_\_  
Gary Romine, Chairman

  
\_\_\_\_\_  
Stacey Jacobs, Administrative Secretary

# STATE TAX COMMISSION OF MISSOURI

Posted: 09/13/2021

## NOTICE OF MEETING

### MEETING OF THE STATE TAX COMMISSION OF MISSOURI

TIME: SCHEDULED FOR 1:30 P.M.  
DATE: TUESDAY, SEPTEMBER 14, 2021

PLACE: OFFICE OF THE STATE TAX COMMISSION  
421 East Dunklin Street  
DOLIR Training Room 1 South  
Jefferson City, MO 65101  
and  
WEBEX MEETING/CONFERENCE CALL

#### WEBEX MEETING DETAILS:

<https://stateofmo.webex.com/stateofmo/j.php?MTID=m1fba03c4a385e820fa437df169b7f868>

Meeting number (access code): 2455 202 1052 Meeting password: p32T8BXxYrm

#### **Join from a video system or application**

Dial [24552021052@stateofmo.webex.com](mailto:24552021052@stateofmo.webex.com)

You can also dial 173.243.2.68 and enter your meeting number. Tap to join from a mobile device  
(attendees only)

[+1-650-479-3207](tel:+1-650-479-3207),[,24552021052##](tel:+1-650-479-3207) Call-in toll number (US/Canada)

[+1-312-535-8110](tel:+1-312-535-8110),[,24552021052##](tel:+1-312-535-8110) United States Toll (Chicago)

#### **Join by phone**

1-650-479-3207 Call-in toll number (US/Canada)

+1-312-535-8110 United States Toll (Chicago)

# MEETING OF THE STATE TAX COMMISSION OF MISSOURI

## AGENDA

Tuesday, September 14, 2021

1:30 p.m.

- I. Original Assessment Certifications**
  - A. Document #6 (& Attachments 6A – 6C) – 2021 Amended Certification of Commercial Aircraft Owned by Others
  
- II. Administration**
  - A. Approval of Minutes  
(Meeting of the State Tax Commission dated August 24, 2021, and Closed Meeting Minutes dated August 24, 2021)
  - B. FY-2021 Budget Review
  - C. 2021 Assessors' Conference Attendance
  - D. Legislative Liaison Posting
  
- III. Closed Session**
  
- IV. Open Session**
  
- V. Adjournment**

**Topic:** Original Assessment Certification – Document #6 (& Attachments 6A – 6C) – 2021 Amended Certification of Commercial Aircraft Owned by Others

**Motion(s)/Comments:** RS presented the 2021 Amended Certification of Commercial Aircraft Owned by Others as illustrated on Document #6 dated September 14, 2021, and all corresponding attachments 6A – 6C. VC made a motion to approve the 2021 Amended Certification of Commercial Aircraft Owned by Others and corresponding attachments 6A – 6C. WK seconded the motion. The Commissioners approved electronic signatures for the Certification.

**Vote/Action Taken:**

**Gary Romine, Chairman**

**Victor Callahan, Commissioner**

**Will Kraus, Commissioner**

- Yea
- Nay
- Abstain

- Yea
- Nay
- Abstain

- Yea
- Nay
- Abstain

Continue Discussion/Vote until meeting at:  
 Date:                      Time:                      Place:  
 Specific directions for the interim period:

**Topic:** Approval of Minutes

**Motion(s)/Comments:** Approval of minutes from the Meeting of the State Tax Commission of Missouri dated August 24, 2021, and Closed Meeting Minutes dated August 24, 2021. WK made a motion to approve the minutes for the Meeting of the State Tax Commission of Missouri dated August 24, 2021, and Closed Meeting Minutes dated August 24, 2021. VC seconded the motion.

**Vote/Action Taken:**

**Gary Romine, Chairman**

**Victor Callahan, Commissioner**

**Will Kraus, Commissioner**

- Yea
- Nay
- Abstain

- Yea
- Nay
- Abstain

- Yea
- Nay
- Abstain

Continue Discussion/Vote until meeting at:  
 Date:                      Time:                      Place:  
 Specific directions for the interim period:

**Topic:** 2021 Assessors' Conference Attendance

**Motion(s)/Comments:** SJ presented the list of team members recommended by each manager to attend the 2021 Assessors' Conference. The Commission discussed the list. VC made a motion to approve the list of team members to attend the 2021 Assessors' Conference. WK seconded the motion.

**Vote/Action Taken:**

**Gary Romine, Chairman**

**Victor Callahan, Commissioner**

**Will Kraus, Commissioner**

**Yea**

**Yea**

**Yea**

**Nay**

**Nay**

**Nay**

**Abstain**

**Abstain**

**Abstain**

**Continue Discussion/Vote until meeting at:**

**Date:**

**Time:**

**Place:**

**Specific directions for the interim period:**

**Topic:** Legislative Liaison Posting

**Motion(s)/Comments:** SJ presented a draft vacancy posting for the Legislative Liaison position. The Commission reviewed the vacancy posting. VC made a motion to post the Legislative Liaison position until filled, effective September 15, 2021. WK seconded the motion.

**Vote/Action Taken:**

**Gary Romine, Chairman**

**Victor Callahan, Commissioner**

**Will Kraus, Commissioner**

**Yea**

**Yea**

**Yea**

**Nay**

**Nay**

**Nay**

**Abstain**

**Abstain**

**Abstain**

**Continue Discussion/Vote until meeting at:**

**Date:**

**Time:**

**Place:**

**Specific directions for the interim period:**

**Topic:** FY-2023 Budget Review

**Motion(s)/Comments:** SJ presented the State Tax Commission FY-2023 budget for review. The Commission discussed the budget documents and the new decision items. The Commission instructed SJ to edit the Legal Section Increases new decision item and to proceed with submitting for the FY-2023 budget process.

**Informational Meeting, No Vote Taken:**