

State Tax Commission of Missouri

JOB OPPORTUNITY

Position: Legislative Liaison/Policy Analyst

Responsibilities: This is professional position with the State Tax Commission of Missouri that will coordinate legislative affairs. Responsibilities include, but are not limited to, representing the Commission before the legislature and other government agencies; developing and implementing strategies to accomplish the Commission's legislative goals; establishing and maintaining strong relationships with legislators, stakeholders, other policymakers and their staff; monitoring, analyzing and reporting on state and federal legislation affecting the Commission and legislation on topics that may become issues for the Commission; coordinating and participating in testimony before legislative committees; coordinating the Commission's response to legislative requests; tracking and submitting fiscal notes; and corresponding with individual legislators. Other duties include participating in policy development and research, conducting research for the Commissioners and section Managers, and establishing and maintaining relationships with county officials.

Following Qualifications Preferred: A Bachelor's degree and experience in one or more of the following fields – law or public policy; and two years of experience as a lobbyist, legislative liaison, or in a position involving Missouri legislative affairs is required.

Location: Jefferson City, Missouri (remote work/remote office with high speed Internet access)

Salary: Commensurate with education and experience.

Application Process: Please apply on-line at <https://mocareers.mo.gov/hiretrue/mo/mocareers/index.html>. The position will remain open until filled.

Affirmative Action/Equal Opportunity Employer