

STATE TAX COMMISSION OF MISSOURI
MEETING OF THE STATE TAX COMMISSION OF MISSOURI MINUTES

Approved 11/15/2022
Page 1 of 1
Minutekeeper's Initials
sj_____

Date: 11/04/2022

Time: 1:30 p.m.

Place: 421 East Dunklin Street
Webex Conference Call

Recess/Reconvene Notes:

▶ **Members Present:**

- Gary Romine (GR), Chairman
- Victor Callahan (VC), Commissioner
- Debbi McGinnis (DM), Commissioner

Staff/Others Present:

S. Jacobs (SJ), Administrative Secretary
A. Westermann (ASW), Chief Counsel

▶ **Review Minutes from Previous Meeting**


- Approved
- Corrected as follows:

▶ **Agenda**

- ▶ GR called the meeting to order at 1:30 p.m.
- ▶ VC made a motion to close a portion of the meeting to discuss personnel matters per Sections 610.021(3) and (13), RSMo. The motion was seconded by DM. The meeting went into closed session at 1:31 p.m. VC made a motion to reopen the meeting at 1:35 p.m. DM seconded the motion. The meeting reopened at 1:35 p.m.
- ▶ VC made a motion to adjourn the meeting at 1:36 p.m. The motion was seconded by DM. The meeting adjourned at 1:36 p.m.



Gary Romine, Chairman



Stacey Jacobs, Administrative Secretary

STATE TAX COMMISSION OF MISSOURI

Posted: 11/03/2022

NOTICE OF MEETING OF THE STATE TAX COMMISSION

PUBLIC MEETING

TIME: SCHEDULED FOR 1:30 P.M.
DATE: FRIDAY, NOVEMBER 4, 2022

PLACE: OFFICE OF THE STATE TAX COMMISSION
421 East Dunklin Street
Jefferson City, MO 65101
and
WEBEX MEETING/CONFERENCE CALL

WEBEX MEETING DETAILS:

<https://stateofmo.webex.com/stateofmo/j.php?MTID=m9f2870c1451f39baf40049e614674a86>

Meeting number (access code): 3450 966 0588 Meeting password: wDEKrTst973

Join from a video system or application

Dial [24509660588@stateofmo.webex.com](https://stateofmo.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

Tap to join from a mobile device (attendees only)

[+1-650-479-3207](tel:+16504793207),[24509660588##](tel:+16504793207) Call-in toll number (US/Canada)

Join by phone

1-650-479-3207 Call-in toll number (US/Canada)

MEETING OF THE STATE TAX COMMISSION OF MISSOURI

AGENDA

Friday, November 4, 2022

1:30 p.m.

- I. Closed Session**
 - A. Personnel – Sections 610.021(3) and (13)

- II. Open Session**

- III. Adjournment¹**

Portions of this meeting may be closed to the public to discuss litigation and personnel matters pursuant to Section 610.021, RSMo. 2004

¹ All statutory references are to RSMo, 2000, as amended, unless otherwise indicated.

Topic: Personnel – Resignation of Noah Shepard

Motion(s)/Comments: ASW presented the resignation letter submitted by Noah Shepard, Lead Administrative Support Assistant, effective November 15, 2022. VC made a motion to accept and approve the resignation of Mr. Shepard, effective November 15, 2022. DM seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman

Victor Callahan, Commissioner

Debbi McGinnis, Commissioner

Yea

Yea

Yea

Nay

Nay

Nay

Abstain

Abstain

Abstain

Continue Discussion/Vote until meeting at:

Date:

Time:

Place:

Specific directions for the interim period:

Topic: Request to post Job Opportunity

Motion(s)/Comments: ASW presented a draft job opportunity for the position that will be vacated by Noah Shepard on November 15, 2022. VC made a motion to approve and post the job opportunity for Lead Administrative Support Assistant at a salary of \$39,059, effective November 4 or 7, 2022. The position will remain open until filled and will be posted on the STC website, MOCareers, distributed to all STC team members, all county assessors, all county clerks, all county collectors, and the SHRMC distribution list. DM seconded the motion

Vote/Action Taken:

Gary Romine, Chairman

Victor Callahan, Commissioner

Debbi McGinnis, Commissioner

Yea

Yea

Yea

Nay

Nay

Nay

Abstain

Abstain

Abstain

Continue Discussion/Vote until meeting at:

Date:

Time:

Place:

Specific directions for the interim period: