

STATE TAX COMMISSION OF MISSOURI
MEETING OF THE STATE TAX COMMISSION OF MISSOURI MINUTES

Approved 06/06/2023
Page 1 of 1
Minutekeeper's Initials
sj_____

Date: 05/16/2023

Time: 1:30 p.m.

Place: 421 East Dunklin Street
DOLIR Training Room 1 South
Webex Conference Call

Recess/Reconvene Notes:

▶ **Members Present:**

- Gary Romine (GR), Chairman
- Victor Callahan (VC), Commissioner
- Debbi McGinnis (DM), Commissioner

Staff/Others Present:


S. Jacobs (SJ), Administrative Secretary
L. Jones (LJ), Appraisal and Assessment Manager,
Local Assistance
J. Smith (JLS), Appraisal and Assessment
Manager, Original Assessment
S. Wankum (SW), Miscellaneous Professional
D. Wood (DW), Legislative/Policy Analyst

▶ **Review Minutes from Previous Meeting**

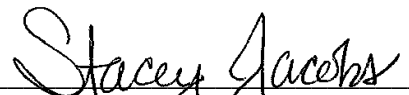
- Approved
- Corrected as follows:

▶ **Agenda**

- ▶ GR called the meeting to order at 1:30 p.m.
- ▶ VC made a motion to close a portion of the meeting to discuss legal and personnel matters per Sections 610.021(1), (3), and (13), RSMo. The motion was seconded by DM. The meeting went into closed session at 1:52 p.m. VC made a motion to reopen the meeting at 3:14 p.m. DM seconded the motion. The meeting reopened at 3:14 p.m.
- ▶ VC made a motion to adjourn the meeting at 3:18 p.m. The motion was seconded by DM. The meeting adjourned at 3:18 p.m.



Gary Romine, Chairman



Stacey Jacobs, Administrative Secretary

STATE TAX COMMISSION OF MISSOURI

Posted: 05/15/2023

NOTICE OF MEETING

MEETING OF THE STATE TAX COMMISSION OF MISSOURI

TIME: SCHEDULED FOR 1:30 P.M.
DATE: TUESDAY, MAY 16, 2023

PLACE: OFFICE OF THE STATE TAX COMMISSION
421 East Dunklin Street
DOLIR Training Room 1 South
Jefferson City, MO 65101
and
WEBEX MEETING/CONFERENCE CALL

WEBEX MEETING DETAILS:

<https://stateofmo.webex.com/stateofmo/j.php?MTID=mb54954706abc2c0a5b8bb898a18e6613>

Meeting number (access code): 2465 470 1159 Meeting password: WcN2DhapP23

Join from a video system or application

Dial [24654701159@stateofmo.webex.com](https://stateofmo.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

Tap to join from a mobile device (attendees only)

[+1-650-479-3207](tel:+16504793207),[24654701159##](tel:+16504793207) Call-in toll number (US/Canada)

Join by phone

1-650-479-3207 Call-in toll number (US/Canada)

MEETING OF THE STATE TAX COMMISSION OF MISSOURI

AGENDA

Tuesday, May 16, 2023

1:30 p.m.

- I. Memorandum of Understanding**
 - A. St. Francois County – Commercial

- II. Administration**
 - A. STC Calendar Update
 - B. Approval of Minutes
(Meeting of the State Tax Commission of Missouri dated May 2, 2023)
 - C. Section Update
 - D. Quarterly Pulse 17 Survey Results

- III. Local Assistance**
 - A. Section Update

- IV. Original Assessment**
 - A. Section Update
 - B. Draft 2023 Certifications for CAOBA and CAOBO

- V. Property Tax/Legislative Items**

- VI. Commission Comments**

- VII. Closed Session**
 - A. Legal – Section 610.021(1)
 - B. Personnel – Sections 610.021(3) and (13)

- VIII. Open Session**

- IX. Adjournment¹**

Portions of this meeting may be closed to the public to discuss litigation and personnel matters pursuant to
Section 610.021, RSMo. 2004

¹ All statutory references are to RSMo, 2000, as amended, unless otherwise indicated.

Topic: Memorandum of Understanding – St. Francois County, Commercial

Motion(s)/Comments: LJ presented the Memorandum of Understanding (MOU) for St. Francois County based on their 2021-2022 commercial ratio study of 79.34%. The MOU provided steps to be completed by the Assessor for their 2023 Assessment Roll to make progress towards arriving at market value. VC made a motion to approve the MOU for St. Francois County based on their 2021-2022 commercial ratio study. DM seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman

- Yea
- Nay
- Abstain

Victor Callahan, Commissioner

- Yea
- Nay
- Abstain

Debbi McGinnis, Commissioner

- Yea
- Nay
- Abstain

Continue Discussion/Vote until meeting at:
 Date: Time: Place:

Specific directions for the interim period:

Topic: Approval of Minutes

Motion(s)/Comments: Approval of Minutes from the Meeting of the State Tax Commission of Missouri dated May 2, 2023. VC made a motion to approve the minutes for the Meeting of the State Tax Commission dated May 2, 2023. DM seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman

- Yea
- Nay
- Abstain

Victor Callahan, Commissioner

- Yea
- Nay
- Abstain

Debbi McGinnis, Commissioner

- Yea
- Nay
- Abstain

Continue Discussion/Vote until meeting at:
 Date: Time: Place:

Specific directions for the interim period:

Topic: Reynolds County Letter

Motion(s)/Comments: LJ presented a draft letter to be sent to the Reynolds County Assessor and Reynolds County Commission regarding the need for a Memorandum of Understanding for residential property. VC made a motion to send the letter to Mr. Rick Parker, Reynolds County Assessor, and the Reynolds County Commission. DM seconded the motion. This item was not on the posted Commission Meeting agenda. During closed session a discussion ensued regarding Reynolds County resulting in the Commission requesting LJ to present the draft letter. The Commission reviewed the letter and voted to approve and send to Reynolds County. The Commission provided that the 2021/2022 cycle is almost closed and waiting for another meeting was not conducive to the end of the cycle.

Vote/Action Taken:

Gary Romine, Chairman	Victor Callahan, Commissioner	Debbi McGinnis, Commissioner
<input checked="" type="checkbox"/> Yea	<input checked="" type="checkbox"/> Yea	<input checked="" type="checkbox"/> Yea
<input type="checkbox"/> Nay	<input type="checkbox"/> Nay	<input type="checkbox"/> Nay
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain

Continue Discussion/Vote until meeting at:
Date: Time: Place:

Specific directions for the interim period:

Topic: Personnel Item – Legislative/Policy Analyst

Motion(s)/Comments: The Commission discussed offering the position of the Legislative/Policy Analyst to Dan Hutton at an annual salary of \$72,000, effective June 26, 2023. DM made a motion to offer the position of the Legislative/Policy Analyst to Mr. Dan Hutton at an annual salary of \$72,000, effective June 26, 2023. VC seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman	Victor Callahan, Commissioner	Debbi McGinnis, Commissioner
<input checked="" type="checkbox"/> Yea	<input checked="" type="checkbox"/> Yea	<input checked="" type="checkbox"/> Yea
<input type="checkbox"/> Nay	<input type="checkbox"/> Nay	<input type="checkbox"/> Nay
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain

Continue Discussion/Vote until meeting at:
Date: Time: Place:

Specific directions for the interim period:

Topic: STC Calendar Update

Motion(s)/Comments: SJ reviewed the STC Calendar for the upcoming weeks.

Informational Meeting, No Vote Taken:

Topic: Administration Section Update

Motion(s)/Comments: SJ presented the Administration Section Update and discussed the section progress and projects.

Informational Meeting, No Vote Taken:

Topic: Quarterly Pulse Survey 17 Results

Motion(s)/Comments: SJ presented the Quarterly Pulse Survey (QPS) 17 STC results.

Informational Meeting, No Vote Taken:

Topic: Local Assistance Section Update

Motion(s)/Comments: LJ presented the Local Assistance Section Update and discussed the progress for the 2021 cycle and preparations for the 2023 cycle.

Informational Meeting, No Vote Taken:

Topic: Original Assessment Section Update

Motion(s)/Comments: JLS provided the Original Assessment Section Update.

Informational Meeting, No Vote Taken:

Topic: Draft 2023 Certifications for CAOBA and CAOBO

Motion(s)/Comments: JLS presented the draft valuations for the Commercial Aircraft Owned by Airlines (CAOBA) and Commercial Aircraft Owned by Other (CAOBO). JLS further stated the informal discussions continue with company representatives and the Informal Hearings are scheduled for June 6, 2023.

Informational Meeting, No Vote Taken:

Topic: Property Tax/Legislative Items

Motion(s)/Comments: DW presented a legislative update and provided the status of various bills.

Informational Meeting, No Vote Taken: