

**STATE TAX COMMISSION OF MISSOURI**  
**MEETING OF THE STATE TAX COMMISSION OF MISSOURI MINUTES**

Approved 03/27/2024  
Page 1 of 1  
Minutekeeper's Initials  
sj\_\_\_\_\_

**Date:** 03/12/2024

**Time:** 10:00 a.m.

**Place:** 421 East Dunklin Street  
DOLIR Training Room 1 South  
Webex Conference Call

**Recess/Reconvene Notes:**

▶ **Members Present:**

- Gary Romine (GR), Chairman
- Victor Callahan (VC), Commissioner
- Debbi McGinnis (DM), Commissioner

**Staff/Others Present:**

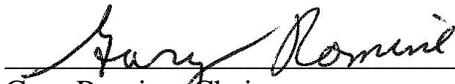
S. Jacobs (SJ), Administrative Secretary  
L. Jones (LJ), Appraisal and Assessment  
Manager, Local Assistance  
J. Schmidt (JS), Miscellaneous Technical  
A. Westermann (ASW), Chief Counsel

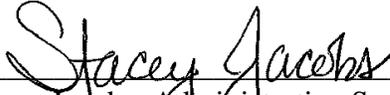
▶ **Review Minutes from Previous Meeting**

- Approved
- Corrected as follows:

▶ **Agenda**

- ▶ GR called the meeting to order at 10:00 a.m.
- ▶ VC made a motion to close a portion of the meeting to discuss Legal matters per Section 610.021(1), RSMo. The motion was seconded by GR. The meeting went into closed session at 10:00 a.m. VC made a motion to reopen the meeting at 11:29 a.m. DM seconded the motion. The meeting reopened at 11:29 a.m.
- ▶ VC made a motion to adjourn the meeting at 11:31 a.m. The motion was seconded by DM. The meeting adjourned at 11:31 a.m.

  
\_\_\_\_\_  
Gary Romine, Chairman

  
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Stacey Jacobs, Administrative Secretary

# STATE TAX COMMISSION OF MISSOURI

## NOTICE OF MEETING

### MEETING OF THE STATE TAX COMMISSION OF MISSOURI

TIME: SCHEDULED FOR 10:00 A.M.  
DATE: TUESDAY, MARCH 12, 2024

PLACE: OFFICE OF THE STATE TAX COMMISSION  
421 East Dunklin Street  
DOLIR Training Room 1 South  
Jefferson City, MO 65101  
and  
WEBEX MEETING/CONFERENCE CALL

#### WEBEX MEETING DETAILS:

<https://stateofmo.webex.com/stateofmo/j.php?MTID=mc7b377208034d0f2126c1be75a5818ef>

Meeting number (access code): 2634 124 8730 Meeting password: g3X2F2A8gXE

#### **Join from a video system or application**

Dial [26341248730@stateofmo.webex.com](tel:26341248730)

You can also dial 173.243.2.68 and enter your meeting number.

#### **Tap to join from a mobile device (attendees only)**

[+1-650-479-3207](tel:+16504793207), [26341248730##](tel:26341248730) Call-in toll number (US/Canada)

#### **Join by phone**

1-650-479-3207 Call-in toll number (US/Canada)

#### **State Tax Commission Records Custodian**

Stacey Jacobs  
Administrative Secretary  
573-751-1716  
[Stacey.Jacobs@stc.mo.gov](mailto:Stacey.Jacobs@stc.mo.gov)

Posted March 8, 2024, at 2:20 p.m. on the doors of the building and at 2:16 p.m. on the STC website by Misty Frank.

A PORTION OF THE MEETING MAY BE CLOSED TO DISCUSS PERSONNEL OR LITIGATION MATTERS PURSUANT TO SECTION 610.021, RSMo

# MEETING OF THE STATE TAX COMMISSION OF MISSOURI

## AGENDA

Tuesday, March 12, 2024

10:00 a.m.

- I. Administration**
  - A. Approval of New Space Floor Plan
  
- II. Closed Session**
  - A. Legal – Section 610.021(1)
  
- III. Open Session**
  
- IV. Adjournment<sup>1</sup>**

Portions of this meeting may be closed to the public to discuss litigation and personnel matters pursuant to Section 610.021, RSMo. 2004

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<sup>1</sup> All statutory references are to RSMo, 2000, as amended, unless otherwise indicated.

**Agenda - Vote Taken**

**Topic:** Approval of New Space Floor Plan

**Motion(s)/Comments:** SJ presented a copy of the floor plan for the new space located at 3705 Missouri Blvd. SJ provided the floor plan needed Commission approval with signatures. The Commission discussed the floor plan and provided they would like to move the wall for the Original Assessment Manager office. VC made a motion to approve the floor plan for the 3705 Missouri Blvd space with the revisions of the Original Assessment Manager office. DM seconded the motion. This was not on the posted agenda as the information was not received until the morning of the meeting. Approval was necessary for the project to continue moving forward.

**Vote/Action Taken:**

**Gary Romine, Chairman**

**Victor Callahan, Commissioner**

**Debbi McGinnis, Commissioner**

- Yea**
- Nay**
- Abstain**

- Yea**
- Nay**
- Abstain**

- Yea**
- Nay**
- Abstain**

**Continue Discussion/Vote until meeting at:**  
**Date:                      Time:                      Place:**  
**Specific directions for the interim period:**