

STATE TAX COMMISSION OF MISSOURI
MEETING OF THE STATE TAX COMMISSION OF MISSOURI MINUTES

Approved 03/27/2024
Page 1 of 1
Minutekeeper's Initials
sj_____

Date: 03/20/2024

Time: 10:00 a.m.

Place: 421 East Dunklin Street
Webex Conference Call

Recess/Reconvene Notes:

▶ **Members Present:**

- Gary Romine (GR), Chairman
- Victor Callahan (VC), Commissioner
- Debbi McGinnis (DM), Commissioner

Staff/Others Present:

S. Jacobs (SJ), Administrative Secretary

▶ **Review Minutes from Previous Meeting**

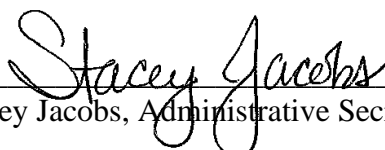
- Approved
- Corrected as follows:

▶ **Agenda**

- ▶ GR called the meeting to order at 10:00 a.m.
- ▶ VC made a motion to close a portion of the meeting to discuss Personnel matters per Section 610.021(3) and (13), RSMo. The motion was seconded by DM. The meeting went into closed session at 10:01 a.m. VC made a motion to reopen the meeting at 10:12 a.m. DM seconded the motion. The meeting reopened at 10:12 a.m.
- ▶ VC made a motion to adjourn the meeting at 10:13 a.m. The motion was seconded by DM. The meeting adjourned at 10:13 a.m.



Gary Romine, Chairman



Stacey Jacobs, Administrative Secretary

STATE TAX COMMISSION OF MISSOURI

NOTICE OF MEETING

MEETING OF THE STATE TAX COMMISSION OF MISSOURI

TIME: SCHEDULED FOR 10:00 A.M.
DATE: WEDNESDAY, MARCH 20, 2024

PLACE: OFFICE OF THE STATE TAX COMMISSION
421 East Dunklin Street
Jefferson City, MO 65101
and
WEBEX MEETING/CONFERENCE CALL

WEBEX MEETING DETAILS:

<https://stateofmo.webex.com/stateofmo/j.php?MTID=m18b8f4729c78f8f6940802e466fc40a2>

Meeting number (access code): 2631 305 6807 Meeting password: upXDrJ6XV33

Join from a video system or application

Dial [26313056807@stateofmo.webex.com](tel:26313056807@stateofmo.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

Tap to join from a mobile device (attendees only)

[+1-650-479-3207,26313056807##](tel:+1-650-479-3207,26313056807##) Call-in toll number (US/Canada)

Join by phone

1-650-479-3207 Call-in toll number (US/Canada)

State Tax Commission Records Custodian

Stacey Jacobs

Administrative Secretary

573-751-1716

Stacey.Jacobs@stc.mo.gov

Posted March 19, 2024, at 9:35 a.m. on the doors of the building by Stacey Jacobs and at 9:42 a.m. on the STC website by Misty Frank.

A PORTION OF THE MEETING MAY BE CLOSED TO DISCUSS PERSONNEL OR LITIGATION MATTERS PURSUANT TO SECTION 610.021, RSMo

MEETING OF THE STATE TAX COMMISSION OF MISSOURI

AGENDA

Wednesday, March 20, 2024

10:00 a.m.

- I. Closed Session**
 - A. Personnel – Section 610.021(3) and (13)
- II. Open Session**
- III. Adjournment¹**

Portions of this meeting may be closed to the public to discuss litigation and personnel matters pursuant to Section 610.021, RSMo. 2004

¹ All statutory references are to RSMo, 2000, as amended, unless otherwise indicated.

Topic: Personnel Item – Original Assessment

Motion(s)/Comments: The Commission reviewed the resignation letter submitted by Jeffrey Smith, Appraisal and Assessment Manager, Original Assessment, effective April 17, 2024. VC made a motion to accept and approve the resignation of Mr. Smith, effective April 17, 2024. DM seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman	Victor Callahan, Commissioner	Debbi McGinnis, Commissioner
<input checked="" type="checkbox"/> Yea	<input checked="" type="checkbox"/> Yea	<input checked="" type="checkbox"/> Yea
<input type="checkbox"/> Nay	<input type="checkbox"/> Nay	<input type="checkbox"/> Nay
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain

Continue Discussion/Vote until meeting at:
Date: Time: Place:

Specific directions for the interim period:

Topic: Personnel Item – Request to Post Appraisal and Assessment Manager Position Vacancy Notice

Motion(s)/Comments: SJ presented the draft job opportunity notice for the Appraisal and Assessment Manager vacancy. This vacancy will remain open until filled. VC made a motion to approve the posting with the suggested amendments, an annual salary range of \$75,000 to \$90,000, and to post effective March 20, 2023. DM seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman	Victor Callahan, Commissioner	Debbi McGinnis, Commissioner
<input checked="" type="checkbox"/> Yea	<input checked="" type="checkbox"/> Yea	<input checked="" type="checkbox"/> Yea
<input type="checkbox"/> Nay	<input type="checkbox"/> Nay	<input type="checkbox"/> Nay
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain

Continue Discussion/Vote until meeting at:
Date: Time: Place:

Specific directions for the interim period: