

Posted March 6, 2024

State Tax Commission of Missouri

JOB OPPORTUNITY

Position: Appraisal & Assessment Specialist

Duties and Responsibilities: This position involves the original assessment of distributable property held by public utilities, railroads, freight line companies, airlines, and related entities. Employees perform valuations of originally assessed companies for ad valorem property tax purposes and communicate with county officials and taxpayers. General responsibilities involve collecting, reviewing, and entering data into the original assessment technology system; and, providing technical assistance to county officials and company representatives. Major duties involve assisting in the development of cost of capital and other special studies related to assessment issues; auditing documentation submitted by county officials and taxpayers; and, performing calculations to establish the value of railroad and utility property.

Required Knowledge, Skills, and Abilities:

1. Knowledge of principles of accounting, finance, and economics.
2. Knowledge analyzing and interpreting company financial statements and statistical reports.
3. Skills communicating information of varying complexity to a variety of stakeholders.
4. Ability to independently handle multiple complex projects on a timely basis.
5. Ability to analyze and make decisions in accordance with applicable laws.
6. Ability to interpret, explain, and apply regulations and policies.

Minimum Qualifications:

1. Bachelor's degree with an emphasis in accounting, economics, finance, or similarly situated field supplemented with a minimum of 21 credit hours in accounting, finance, or economics.
2. Three-years experience working in an accounting, finance, or economics capacity. A Master's degree with an emphasis in accounting, finance, or economics may be substituted on a year-for-year basis for up to two-years experience.

Desired Qualifications

1. Master's degree with an emphasis in accounting, finance, economics, or similarly situated field supplemented with a minimum of 21 credit hours in accounting, finance, or economics.
2. A business certification such as a CFA Charter or CPA designation.
3. Knowledge of concepts of functional and economic obsolescence.
4. Knowledge of appraisal, valuation, and property assessment techniques.
5. Knowledge of Missouri property tax laws and regulations.
6. Knowledge of public utility operations and regulations.
7. Experience preparing and providing testimony associated with board, commission, or committee hearings.

Location: Jefferson City, Missouri, plus some travel within the state.

Pay Grade: G12 Salary Range – commensurate with education and experience.

Application Process: Please apply on-line at <https://mocarers.mo.gov/hiretrue/mo/mocarers/index.html>.