

STATE TAX COMMISSION OF MISSOURI
MEETING OF THE STATE TAX COMMISSION OF MISSOURI MINUTES

Approved 08/23/2024
Page 1 of 1
Minutekeeper's Initials
sj_____

Date: 08/20/2024

Time: 1:30 p.m.

Place: 421 East Dunklin Street
DOLIR Training Room 1 South
Jefferson City, MO 65101 and
Webex Conference Call

Recess/Reconvene Notes:

▶ **Members Present:**

- Gary Romine (GAR), Chairman
- Debbi McGinnis (DM), Commissioner
- Greg Razer (GWR), Commissioner

Staff/Others Present:

G. Allsberry (GKA), Chief Counsel
D. Hutton (DH), Legislative/Policy Analyst
S. Jacobs (SJ), Administrative Secretary
L. Jones (LJ), Appraisal and Assessment Manager,
Local Assistance
H. Stiles (HS), Appraisal and Assessment
Manager, Original Assessment
S. Wankum (SW), Miscellaneous Professional

▶ **Review Minutes from Previous Meeting**

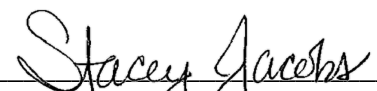
- Approved
- Corrected as follows:

▶ **Agenda**

- ▶ GAR called the meeting to order at 1:30 p.m.
- ▶ DM made a motion to close a portion of the meeting to discuss legal and personnel matters per Section 610.021(1), (3), and (13), RSMo. The motion was seconded by GWR. The meeting went into closed session at 2:08 p.m. DM made a motion to reopen the meeting at 4:02 p.m. GWR seconded the motion. The meeting reopened at 4:02 p.m.
- ▶ DM made a motion to adjourn the meeting at 4:03 p.m. The motion was seconded by GWR. The meeting adjourned at 4:03 p.m.



Gary Romine, Chairman



Stacey Jacobs, Administrative Secretary

STATE TAX COMMISSION OF MISSOURI

NOTICE OF MEETING

MEETING OF THE STATE TAX COMMISSION OF MISSOURI

TIME: SCHEDULED FOR 1:30 P.M.
DATE: TUESDAY, AUGUST 20, 2024

PLACE: OFFICE OF THE STATE TAX COMMISSION
421 East Dunklin Street
DOLIR Training Room 1 South
Jefferson City, MO 65101
and
WEBEX MEETING/CONFERENCE CALL

WEBEX MEETING DETAILS:

<https://stateofmo.webex.com/stateofmo/j.php?MTID=mb125f00db1f2dcc9f58bce003b5d9ea7>

Meeting number (access code): 2630 135 2404 Meeting password: z7bPjZHzg27

Join from a video system or application

Dial [26301352404@stateofmo.webex.com](tel:26301352404)

You can also dial 173.243.2.68 and enter your meeting number.

Tap to join from a mobile device (attendees only)

[+1-650-479-3207](tel:+16504793207), [26301352404##](tel:26301352404) Call-in toll number (US/Canada)

Join by phone

1-650-479-3207 Call-in toll number (US/Canada)

State Tax Commission Records Custodian

Stacey Jacobs

Administrative Secretary

573-751-1716

Stacey.Jacobs@stc.mo.gov

Posted August 19, 2024, at 1:10 p.m. on the doors of the building and at 1:07 p.m. on the STC website by Misty Frank.

A PORTION OF THE MEETING MAY BE CLOSED TO DISCUSS PERSONNEL OR LITIGATION MATTERS PURSUANT TO SECTION 610.021, RSMo

MEETING OF THE STATE TAX COMMISSION OF MISSOURI

AGENDA

Tuesday, August 20, 2024

1:30 p.m.

I. Original Assessment

- A. Attachment 1 – 2024 Certification of Centrally Assessed Private Car Companies dated 08-20-2024

II. Administration

- A. STC Calendar Update
- B. Approval of Minutes
(Meetings of the State Tax Commission of Missouri dated August 13, 2024, and Closed Meeting Minutes dated August 13, 2024, and corrected minutes from August 6, 2024)
- C. Section Update
- D. The Sunshine Law Guidebook Request
- E. Laptop Bag Request for Misty Frank

III. Legal

- A. Section Update

IV. Local Assistance

- A. Section Update

V. Original Assessment

- A. Section Update

VI. Property Tax/Legislative Items

VII. Commission Comments

- A. Commissioner SME Discussion
- B. Letter from Sean Smith Discussion
- C. Letter from Gail McCann Beatty Discussion

VIII. Closed Session

- A. Legal – Section 610.021(1)
- B. Personnel – Section 610.021(3) and (13)

IX. Open Session

X. Adjournment¹

Portions of this meeting may be closed to the public to discuss litigation and personnel matters pursuant to Section 610.021, RSMo. 2004

¹ All statutory references are to RSMo, 2000, as amended, unless otherwise indicated.

Topic: Original Assessment Certification – Attachment 1 – 2024 Certification of Centrally Assessed Private Car Companies dated 08-20-2024

Motion(s)/Comments: HS presented the 2024 Certification of Centrally Assessed Private Car Companies as illustrated on Attachment 1 dated August 20, 2024. GWR made a motion to approve the 2024 Certification of Centrally Assessed Private Car Companies. DM seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman	Debbi McGinnis, Commissioner	Greg Razer, Commissioner
<input checked="" type="checkbox"/> Yea	<input checked="" type="checkbox"/> Yea	<input checked="" type="checkbox"/> Yea
<input type="checkbox"/> Nay	<input type="checkbox"/> Nay	<input type="checkbox"/> Nay
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain

Continue Discussion/Vote until meeting at:
Date: Time: Place:

Specific directions for the interim period:

Topic: Approval of Minutes

Motion(s)/Comments: Approval of Minutes from the Meetings of the State Tax Commission of Missouri dated August 13, 2024, the Closed Meeting Minutes dated August 13, 2024, and the corrected minutes from August 6, 2024. GWR made a motion to approve the minutes for the Meetings of the State Tax Commission dated August 13, 2024, Closed Meeting Minutes dated August 13, 2024, and the corrected minutes from August 6, 2024. DM seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman	Debbi McGinnis, Commissioner	Greg Razer, Commissioner
<input checked="" type="checkbox"/> Yea	<input checked="" type="checkbox"/> Yea	<input checked="" type="checkbox"/> Yea
<input type="checkbox"/> Nay	<input type="checkbox"/> Nay	<input type="checkbox"/> Nay
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain

Continue Discussion/Vote until meeting at:
Date: Time: Place:

Specific directions for the interim period:

Topic: *The Sunshine Law Guidebook* Request

Motion(s)/Comments: SJ presented a request for the purchase of *The Sunshine Law Guidebook* for Chief Counsel Greg Allsberry at a cost of \$50.00. GWR made a motion to approve the purchase of *The Sunshine Law Guidebook* at a cost of \$50.00. DM seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman	Debbi McGinnis, Commissioner	Greg Razer, Commissioner
<input checked="" type="checkbox"/> Yea	<input checked="" type="checkbox"/> Yea	<input checked="" type="checkbox"/> Yea
<input type="checkbox"/> Nay	<input type="checkbox"/> Nay	<input type="checkbox"/> Nay
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain

Continue Discussion/Vote until meeting at:
Date: Time: Place:

Specific directions for the interim period:

Agenda - Vote Taken

Topic: Laptop Bag Request for Misty Frank

Motion(s)/Comments: SJ presented a request for the purchase of a laptop bag for Misty Frank at a cost of \$48.78. GWR made a motion to approve the purchase of a laptop bag for Misty Frank at a cost of \$48.78. DM seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman

- Yea**
- Nay**
- Abstain**

Debbi McGinnis, Commissioner

- Yea**
- Nay**
- Abstain**

Greg Razer, Commissioner

- Yea**
- Nay**
- Abstain**

Continue Discussion/Vote until meeting at:
Date: Time: Place:
Specific directions for the interim period:

Topic: STC Calendar Update

Motion(s)/Comments: SJ reviewed the STC Calendar for the upcoming weeks. The Commission discussed additional Commission Meetings to the 2024 schedule for October 15, 2024, and December 26, 2024.

Informational Meeting, No Vote Taken:

Topic: Administrative Section Update

Motion(s)/Comments: SJ presented the Administration Section Update and discussed the section progress and projects.

Informational Meeting, No Vote Taken:

Topic: Legal Section Update

Motion(s)/Comments: GKA presented the Legal Section Update and discussed the status of various appeals and projects.

Informational Meeting, No Vote Taken:

Topic: Local Assistance Update

Motion(s)/Comments: LJ presented the Local Assistance Section Update and discussed the progress for the 2023 cycle.

Informational Meeting, No Vote Taken:

Topic: Original Assessment Update

Motion(s)/Comments: HS presented the Original Assessment Section Update and discussed the progress for the 2024 cycle.

Informational Meeting, No Vote Taken:

Topic: Property Tax/Legislative Items

Motion(s)/Comments: DH discussed the legislation proposals he will be submitting on Friday, August 23, 2024. These proposals include Certificate of Value, CAMA Systems, and N.A.D.A. Valuation Guide.

Informational Meeting, No Vote Taken:

Topic: Commissioner SME Discussion

Motion(s)/Comments: The Commission discussed communication strategies when working with their specified sections. All Commissioners reiterated that no actions will be taken without presentation to the full Commission for discussions and/or votes.

Informational Meeting, No Vote Taken:

Topic: Letter from Sean Smith Discussion

Motion(s)/Comments: The Commission discussed the letter received from Sean Smith, Jackson County Legislator. The Commission instructed GKA to draft a response for Commission review.

Informational Meeting, No Vote Taken:

Topic: Letter from Gail McCann Beatty Discussion

Motion(s)/Comments: The Commission discussed the letter received from Gail McCann Beatty, Jackson County Director of Assessment. The Commission instructed LJ to respond that the letter had been received and is being reviewed.

Informational Meeting, No Vote Taken: