

**STATE TAX COMMISSION OF MISSOURI**  
**MEETING OF THE STATE TAX COMMISSION OF MISSOURI MINUTES**

Approved 10/01/2024

Page 1 of 1

Minutekeeper's Initials

sj\_\_\_\_\_

**Date:** 09/24/2024

**Time:** 10:00 a.m.

**Place:** Webex Conference Call

**Recess/Reconvene Notes:**

▶ **Members Present:**

- Gary Romine (GAR), Chairman
- Debbi McGinnis (DM), Commissioner
- Greg Razer (GWR), Commissioner

**Staff/Others Present:**

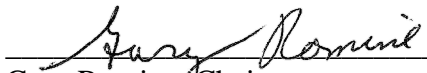
- G. Allsberry (GKA), Chief Counsel
- S. Jacobs (SJ), Administrative Secretary
- L. Jones (LJ), Appraisal and Assessment Manager,  
Local Assistance
- H. Stiles (HS), Appraisal and Assessment  
Manager, Original Assessment
- S. Wankum (SW), Miscellaneous Professional

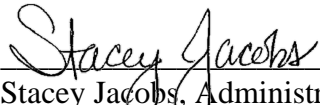
▶ **Review Minutes from Previous Meeting**

- Approved
- Corrected as follows:

▶ **Agenda**

- ▶ GAR called the meeting to order at 10:02 a.m.
- ▶ DM made a motion to close a portion of the meeting to discuss personnel matters per Section 610.021(3) and (13), RSMo. The motion was seconded by GAR. The meeting went into closed session at 10:12 a.m. DM made a motion to reopen the meeting at 10:26 a.m. GAR seconded the motion. The meeting reopened at 10:26 a.m.
- ▶ DM made a motion to adjourn the meeting at 10:27 a.m. The motion was seconded by GAR. The meeting adjourned at 10:27 a.m.

  
\_\_\_\_\_  
Gary Romine, Chairman

  
\_\_\_\_\_  
Stacey Jacobs, Administrative Secretary

# STATE TAX COMMISSION OF MISSOURI

## NOTICE OF MEETING

### MEETING OF THE STATE TAX COMMISSION OF MISSOURI

TIME: SCHEDULED FOR 10:00 A.M.  
DATE: TUESDAY, SEPTEMBER 24, 2024

PLACE: WEBEX MEETING/CONFERENCE CALL

#### WEBEX MEETING DETAILS:

<https://stateofmo.webex.com/stateofmo/j.php?MTID=me220fa4ee755abd7d3701b9057ea771d>

Meeting number (access code): 2630 965 3005 Meeting password: nB3gaiuyM23

#### **Join from a video system or application**

Dial [26309653005@stateofmo.webex.com](https://stateofmo.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

#### **Tap to join from a mobile device (attendees only)**

[+1-650-479-3207](tel:+16504793207).,[26309653005###](tel:+16504793207) Call-in toll number (US/Canada)

#### **Join by phone**

1-650-479-3207 Call-in toll number (US/Canada)

#### **State Tax Commission Records Custodian**

Stacey Jacobs

Administrative Secretary

573-751-1716

[Stacey.Jacobs@stc.mo.gov](mailto:Stacey.Jacobs@stc.mo.gov)

Posted September 23, 2024, at 9:38 a.m. on the STC website by Stacey Jacobs. Office building was closed due to relocation to new office.

A PORTION OF THE MEETING MAY BE CLOSED TO DISCUSS PERSONNEL OR LITIGATION MATTERS PURSUANT TO SECTION 610.021, RSMo

# MEETING OF THE STATE TAX COMMISSION OF MISSOURI

## AGENDA

Tuesday, September 24, 2024

10:00 a.m.

### **I. Original Assessment Certifications**

- A. Attachment #2 – 2024 Amended Certification of Centrally Assessed Private Car Companies dated 09-24-2024
- B. Attachment #1 – 2024 Certification of Centrally Assessed Private Car Companies to Missouri Department of Revenue dated 09-24-2024

### **II. Administration**

- A. Approval of Minutes  
(Meetings of the State Tax Commission of Missouri dated September 17, 2024, and September 18, 2024, and Closed Meeting Minutes dated September 17, 2024, and September 18, 2024)

### **III. Legal**

- A. AIM Conference Attendance/Panelist

### **IV. Closed Session**

- A. Personnel – Section 610.021(3) and (13)

### **V. Open Session**

### **VI. Adjournment<sup>1</sup>**

Portions of this meeting may be closed to the public to discuss litigation and personnel matters pursuant to Section 610.021, RSMo. 2004

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<sup>1</sup> All statutory references are to RSMo, 2000, as amended, unless otherwise indicated.

**Topic:** Original Assessment Certification – Attachment #2, 2024 Amended Certification of Centrally Assessed Private Car Companies dated 09-24-2024

**Motion(s)/Comments:** HS presented the 2024 Amended Certification of Centrally Assessed Private Car Companies as illustrated on Attachment #2 dated September 24, 2024. DM made a motion to approve the 2024 Amended Certification of Centrally Assessed Private Car Companies. GAR seconded the motion.

**Vote/Action Taken:**

**Gary Romine, Chairman**

**Debbi McGinnis, Commissioner**

**Greg Razer, Commissioner**

**Yea**

**Yea**

**Yea**

**Nay**

**Nay**

**Nay**

**Abstain**

**Abstain**

**Abstain**

**Continue Discussion/Vote until meeting at:**

**Date:**

**Time:**

**Place:**

**Specific directions for the interim period:**

**Topic:** Original Assessment Certification – Attachment #1, 2024 Certification of Centrally Assessed Private Car Companies to Missouri Department of Revenue dated 09-24-2024

**Motion(s)/Comments:** HS presented the 2024 Certification of Centrally Assessed Private Car Companies as illustrated on Attachment #1 (Private Car Tax Rate and Assessed Value) dated September 24, 2024. DM made a motion to approve the 2024 Certification of Centrally Assessed Private Car Companies to the Missouri Department of Revenue. GAR seconded the motion.

**Vote/Action Taken:**

**Gary Romine, Chairman**

**Debbi McGinnis, Commissioner**

**Greg Razer, Commissioner**

**Yea**

**Yea**

**Yea**

**Nay**

**Nay**

**Nay**

**Abstain**

**Abstain**

**Abstain**

**Continue Discussion/Vote until meeting at:**

**Date:**

**Time:**

**Place:**

**Specific directions for the interim period:**

**Topic:** Approval of Minutes

**Motion(s)/Comments:** Approval of Minutes from the Meetings of the State Tax Commission of Missouri dated September 17, 2024, and September 18, 2024, and Closed Meeting Minutes dated September 17, 2024, and September 18, 2024. DM made a motion to approve the minutes for the Meetings of the State Tax Commission dated September 17, 2024, and September 18, 2024, and Closed Meeting Minutes dated September 17, 2024, and September 18, 2024. GAR seconded the motion.

**Vote/Action Taken:**

|   |   |                                  |
|---|---|----------------------------------|
| <b>Gary Romine, Chairman</b>            | <b>Debbi McGinnis, Commissioner</b>     | <b>Greg Razer, Commissioner</b>  |
| <input checked="" type="checkbox"/> Yea | <input checked="" type="checkbox"/> Yea | <input type="checkbox"/> Yea     |
| <input type="checkbox"/> Nay            | <input type="checkbox"/> Nay            | <input type="checkbox"/> Nay     |
| <input type="checkbox"/> Abstain        | <input type="checkbox"/> Abstain        | <input type="checkbox"/> Abstain |

Continue Discussion/Vote until meeting at:  
Date: Time: Place:

Specific directions for the interim period:

**Topic:** Personnel - Administration

**Motion(s)/Comments:** SJ presented a recommendation to offer the position of Administrative Support Professional to Misty Frank at an annual salary of \$49,500, effective September 25, 2024. DM made a motion to offer the Administrative Support Professional position to Ms. Frank at an annual salary of \$49,500, effective September 25, 2024. GAR seconded the motion.

**Vote/Action Taken:**

|   |   |                                  |
|---|---|----------------------------------|
| <b>Gary Romine, Chairman</b>            | <b>Debbi McGinnis, Commissioner</b>     | <b>Greg Razer, Commissioner</b>  |
| <input checked="" type="checkbox"/> Yea | <input checked="" type="checkbox"/> Yea | <input type="checkbox"/> Yea     |
| <input type="checkbox"/> Nay            | <input type="checkbox"/> Nay            | <input type="checkbox"/> Nay     |
| <input type="checkbox"/> Abstain        | <input type="checkbox"/> Abstain        | <input type="checkbox"/> Abstain |

Continue Discussion/Vote until meeting at:  
Date: Time: Place:

Specific directions for the interim period:

**Topic:** Personnel Item – Request to Post Lead Administrative Support Assistance Position Vacancy Notice

**Motion(s)/Comments:** SJ presented a draft job opportunity notice for the Lead Administrative Support Assistant vacancy. This vacancy will remain open until filled. DM made a motion to approve the posting of the Lead Administrative Support Assistant at an annual salary of \$35,000 - \$42,000, effective September 25, 2024, on the STC website, MOCareers, distribution to SHRMC list, all STC team members, county assessors, county clerks, and county collectors. GAR seconded the motion.

**Vote/Action Taken:**

**Gary Romine, Chairman**

**Debbi McGinnis, Commissioner**

**Greg Razer, Commissioner**

Yea

Yea

Yea

Nay

Nay

Nay

Abstain

Abstain

Abstain

Continue Discussion/Vote until meeting at:

**Date:**

**Time:**

**Place:**

**Specific directions for the interim period:**

**Topic:** AIM Conference Attendance/Panelist

**Motion(s)/Comments:** GKA presented a request received from Associated Industries of Missouri (AIM) to participate as a panelist at the annual Tax, Manufacturing, & Business Conference. GKA and the Commission discussed the request. GKA stated he would contact AIM to get additional details regarding the expectations of being a panelist at this year's event. GKA will communicate to the Commission the expectations and if he will be attending the conference.

**Informational Meeting, No Vote Taken:**