

**STATE TAX COMMISSION OF MISSOURI**  
**MEETING OF THE STATE TAX COMMISSION OF MISSOURI MINUTES**

Approved 04/01/2025  
Page 1 of 1  
Minutekeeper's Initials  
sj\_\_\_\_\_

**Date:** 03/26/2025

**Time:** 10:00 a.m.

**Place:** 3705 Missouri Blvd., Suite 100  
Jefferson City, MO 65109 and  
Webex Conference Call

**Recess/Reconvene Notes:**

▶ **Members Present:**

- Gary Romine (GAR), Chairman  
(via Webex)
- Debbi McGinnis (DM), Commissioner  
(via Webex)
- Greg Razer (GWR), Commissioner  
(via Webex)

**Staff/Others Present:**

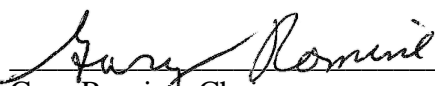
S. Jacobs (SJ), Administrative Secretary

▶ **Review Minutes from Previous Meeting**

- Approved
- Corrected as follows:

▶ **Agenda**

- ▶ GAR called the meeting to order at 10:02 a.m.
- ▶ GWR made a motion to close a portion of the meeting to discuss personnel matters per Section 610.021(3) and (13), RSMo. The motion was seconded by DM. The meeting went into closed session at 10:02 a.m. GWR made a motion to reopen the meeting at 10:17 a.m. DM seconded the motion. The meeting reopened at 10:17 a.m.
- ▶ GWR made a motion to adjourn the meeting at 10:19 a.m. The motion was seconded by DM. The meeting adjourned at 10:19 a.m.

  
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Gary Romine, Chairman

  
\_\_\_\_\_  
Stacey Jacobs, Administrative Secretary

# STATE TAX COMMISSION OF MISSOURI

## NOTICE OF MEETING

### MEETING OF THE STATE TAX COMMISSION OF MISSOURI

TIME: SCHEDULED FOR 10:00 A.M.  
DATE: WEDNESDAY, MARCH 26, 2025

PLACE: OFFICE OF THE STATE TAX COMMISSION  
3705 MISSOURI BLVD., SUITE 100  
JEFFERSON CITY, MO 65109  
and  
WEBEX MEETING/CONFERENCE CALL

#### WEBEX MEETING DETAILS:

<https://stateofmo.webex.com/stateofmo/j.php?MTID=mc158c6f827b4c1be3ea6f8bb144de936>

Meeting number (access code): 2636 411 2329 Meeting password: dYMEJZKA343

#### **Join from a video system or application**

Dial [26364112329@stateofmo.webex.com](tel:26364112329)

You can also dial 173.243.2.68 and enter your meeting number.

#### **Tap to join from a mobile device (attendees only)**

[+1-650-479-3207,,26364112329##](tel:+16504793207,26364112329) Call-in toll number (US/Canada)

#### **Join by phone**

1-650-479-3207 Call-in toll number (US/Canada)

#### **State Tax Commission Records Custodian**

Stacey Jacobs

Administrative Secretary

573-751-1716

[Stacey.Jacobs@stc.mo.gov](mailto:Stacey.Jacobs@stc.mo.gov)

Posted March 26, 2025, at 5:05 a.m. on the front door of the building and at 5:10 a.m. on the STC website by Stacey Jacobs.

A PORTION OF THE MEETING MAY BE CLOSED TO DISCUSS PERSONNEL OR LITIGATION MATTERS PURSUANT TO SECTION 610.021, RSMo

# MEETING OF THE STATE TAX COMMISSION OF MISSOURI

## AGENDA

Wednesday, March 26, 2025

10:00 a.m.

- I. Closed Session**
  - A. Personnel – Section 610.021(3) and (13)
- II. Open Session**
- III. Adjournment<sup>1</sup>**

Portions of this meeting may be closed to the public to discuss litigation and personnel matters pursuant to Section 610.021, RSMo. 2004

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<sup>1</sup> All statutory references are to RSMo, 2000, as amended, unless otherwise indicated.

**Topic:** Personnel – Original Assessment

**Motion(s)/Comments:** SJ presented the resignation letter submitted by Heather Stiles, Appraisal and Assessment Manager for Original Assessment, effective April 2, 2025. DM made a motion to accept and approve the resignation of Ms. Stiles, effective April 2, 2025. GWR seconded the motion.

**Vote/Action Taken:**

<b>Gary Romine, Chairman</b>	<b>Debbi McGinnis, Commissioner</b>	<b>Greg Razer, Commissioner</b>
<input checked="" type="checkbox"/> Yea	<input checked="" type="checkbox"/> Yea	<input checked="" type="checkbox"/> Yea
<input type="checkbox"/> Nay	<input type="checkbox"/> Nay	<input type="checkbox"/> Nay
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain

Continue Discussion/Vote until meeting at:  
Date: Time: Place:

Specific directions for the interim period:

**Topic:** Personnel Item – Request to Post Original Assessment Manager Position Vacancy Notice

**Motion(s)/Comments:** SJ presented the draft job vacancy notice for the Original Assessment Manager vacancy. This vacancy will remain open until filled. DM made a motion to approve the posting of the Original Assessment Manager on the default posting locations, effective March 26, 2025. GWR seconded the motion.

**Vote/Action Taken:**

<b>Gary Romine, Chairman</b>	<b>Debbi McGinnis, Commissioner</b>	<b>Greg Razer, Commissioner</b>
<input checked="" type="checkbox"/> Yea	<input checked="" type="checkbox"/> Yea	<input checked="" type="checkbox"/> Yea
<input type="checkbox"/> Nay	<input type="checkbox"/> Nay	<input type="checkbox"/> Nay
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain

Continue Discussion/Vote until meeting at:  
Date: Time: Place:

Specific directions for the interim period:

**Topic:** Personnel Item – Additional Hours for Rosella Schad

**Motion(s)/Comments:** SJ presented a request for an additional 300 hours for Rosella Schad at the current hourly rate through June 15, 2025. These hours are to work on rural electric cooperatives (RECs) for the 2025 year and to answer any questions of the Original Assessment staff members. DM made a motion to approve an additional 300 hours for Ms. Schad at the current hourly rate through June 15, 2025. GWR seconded the motion.

**Vote/Action Taken:**

**Gary Romine, Chairman**

**Debbi McGinnis, Commissioner**

**Greg Razer, Commissioner**

Yea

Yea

Yea

Nay

Nay

Nay

Abstain

Abstain

Abstain

Continue Discussion/Vote until meeting at:

**Date:**

**Time:**

**Place:**

**Specific directions for the interim period:**