

# STATE TAX COMMISSION OF MISSOURI

## MEETING OF THE STATE TAX COMMISSION OF MISSOURI MINUTES

Approved 04/29/2025  
Page 1 of 1  
Minutekeeper's Initials  
sj\_\_\_\_\_

**Date:** 04/22/2025

**Time:** 1:30 p.m.

**Place:** 3705 Missouri Blvd., Suite 100  
Small Conference Room  
Jefferson City, MO 65109 and  
Webex Conference Call

### Recess/Reconvene Notes:

#### ► Members Present:

- ☒ Gary Romine (GAR), Chairman
- ☒ Debbi McGinnis (DM), Commissioner  
(via Webex)
- ☒ Greg Razer (GWR), Commissioner  
(via Webex)

#### Staff/Others Present:

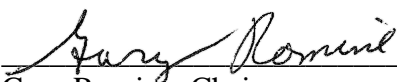
G. Allsberry (GKA), Chief Counsel  
S. Jacobs (SJ), Administrative Secretary  
L. Jones (LJ), Appraisal and Assessment Manager,  
Local Assistance

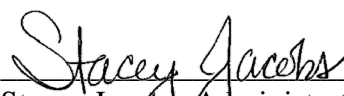
#### ► Review Minutes from Previous Meeting

- ☒ Approved
- ☐ Corrected as follows:

#### ► Agenda

- GAR called the meeting to order at 1:30 p.m.
- GWR made a motion to close a portion of the meeting to discuss legal matters per Section 610.021(1), RSMo. The motion was seconded by DM. The meeting went into closed session at 1:46 p.m. GWR made a motion to reopen the meeting at 2:11 p.m. DM seconded the motion. The meeting reopened at 2:11 p.m.
- GWR made a motion to adjourn the meeting at 2:16 p.m. The motion was seconded by DM. The meeting adjourned at 2:16 p.m.

  
\_\_\_\_\_  
Gary Romine, Chairman

  
\_\_\_\_\_  
Stacey Jacobs, Administrative Secretary

# STATE TAX COMMISSION OF MISSOURI

## NOTICE OF MEETING

### MEETING OF THE STATE TAX COMMISSION OF MISSOURI

TIME: SCHEDULED FOR 1:30 P.M.

DATE: TUESDAY, APRIL 22, 2025

PLACE: OFFICE OF THE STATE TAX COMMISSION  
3705 MISSOURI BLVD., SUITE 100  
STC SMALL CONFERENCE ROOM  
JEFFERSON CITY, MO 65109  
and  
WEBEX MEETING/CONFERENCE CALL

#### WEBEX MEETING DETAILS:

<https://stateofmo.webex.com/stateofmo/j.php?MTID=m0396bf71ca4cc645acd8347c96361467>

Meeting number (access code): 2870 413 5221 Meeting password: KMmX6BaCS73

#### **Join from a video system or application**

Dial [28704135221@stateofmo.webex.com](tel:28704135221)

You can also dial 173.243.2.68 and enter your meeting number.

#### **Tap to join from a mobile device (attendees only)**

[+1-650-479-3207,,28704135221##](tel:+16504793207,28704135221##) Call-in toll number (US/Canada)

#### **Join by phone**

1-650-479-3207 Call-in toll number (US/Canada)

#### **State Tax Commission Records Custodian**

Stacey Jacobs

Administrative Secretary

573-751-1716

[Stacey.Jacobs@stc.mo.gov](mailto:Stacey.Jacobs@stc.mo.gov)

Posted April 21, 2025, at 9:23 a.m. on the front door of the building and at 9:24 a.m. on the STC website by Debbie Hagenhoff.

A PORTION OF THE MEETING MAY BE CLOSED TO DISCUSS PERSONNEL OR LITIGATION  
MATTERS PURSUANT TO SECTION 610.021, RSMo

# MEETING OF THE STATE TAX COMMISSION OF MISSOURI

## AGENDA

Tuesday, April 22, 2025

1:30 p.m.

- I. Administration**
  - A. Approval of Minutes  
(Meeting of the State Tax Commission of Missouri dated April 15, 2025,  
and Closed Meeting dated April 15, 2025)
- II. Commission Comments**
  - A. Jackson County 2025 Administrative Order
  - B. MSAA Letter Request for Physical Inspection Procedures
- III. Closed Session**
  - A. Legal – Section 610.021(1)
- IV. Open Session**
- V. Adjournment<sup>1</sup>**

Portions of this meeting may be closed to the public to discuss litigation and personnel matters pursuant to  
Section 610.021, RSMo. 2004

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<sup>1</sup> All statutory references are to RSMo, 2000, as amended, unless otherwise indicated.

## Agenda - Vote Taken

Page 1 of 1  
Meeting Date: 04/22/25

**Topic:** Approval of Minutes

**Motion(s)/Comments:** Approval of Minutes from the Meeting of the State Tax Commission of Missouri dated April 15, 2025, and Closed Meeting Minute dated April 15, 2025. GWR made a motion to approve the minutes for the Meeting of the State Tax Commission dated April 15, 2025, and Closed Meeting Minutes dated April 15, 2025. DM seconded the motion.

**Vote/Action Taken:**

**Gary Romine, Chairman**

☒

**Yea**

☐

**Nay**

☐

**Abstain**

☐

**Not Present**

**Debbi McGinnis, Commissioner**

☒

**Yea**

☐

**Nay**

☐

**Abstain**

☐

**Not Present**

**Greg Razer, Commissioner**

☒

**Yea**

☐

**Nay**

☐

**Abstain**

☐

**Not Present**

☐

**Continue Discussion/Vote until meeting at:**

**Date:**

**Time:**

**Place:**

**Specific directions for the interim period:**

**Topic:** Jackson County 2025 Administrative Order

**Motion(s)/Comments:** GKA presented a draft order for the Jackson County Assessing Officials regarding the 2025 residential assessments. The Commission discussed the order. DM made a motion to approve the State Tax Commission of Missouri Order Regarding Jackson County Residential Property Tax Assessments and to email the order to the appropriate parties and to post the order to the State Tax Commission's website. GAR seconded the motion.

**Vote/Action Taken:**

**Gary Romine, Chairman**

☒

**Yea**

☐

**Nay**

☐

**Abstain**

☐

**Not Present**

**Debbi McGinnis, Commissioner**

☒

**Yea**

☐

**Nay**

☐

**Abstain**

☐

**Not Present**

**Greg Razer, Commissioner**

☐

**Yea**

☐

**Nay**

☒

**Abstain**

☐

**Not Present**

☐

**Continue Discussion/Vote until meeting at:**

**Date:**

**Time:**

**Place:**

**Specific directions for the interim period:**

**Topic:** MSAA Letter Request for Physical Inspection Procedures

**Motion(s)/Comments:** GAR presented a letter received from the Missouri State Assessors' Association (MSAA) requesting procedures for physical inspection requirements under Section 137.115.10-12, RSMo. The Commission discussed the letter and instructed GKA and LJ to draft procedures/guidelines and/or timeline regarding the physical inspection requirements under Section 137.115.10-12, RSMo. Once finalized, these procedures will be incorporated into the Assessors' Manual.

**Informational Meeting, No Vote Taken:**