

# State Tax Commission of Missouri

## JOB OPPORTUNITY

**Position:** Appraisal and Assessment Representative (Commercial Appraiser)

**Responsibilities:** Completing appraisals of real property parcels that are selected for inclusion in the commercial property assessment ratio studies in assigned counties. Work activities include measuring and listing of structural components; collecting, inspecting and analyzing sales, rental and cost data; gathering data for making economic and cost studies; applying the three traditional value approaches; using market data processing skills in drafting, costing, market analysis, and other software used in the appraisal process.

**Requirements:** Must have a valid Missouri driver's license; be willing to travel throughout the state, including overnight travel; possess good organizational and self-motivational skills; be familiar with the use of computers; have high speed internet access from a home office setting; and be capable of making independent decisions. Use of personal vehicle for state business use is required.

**Preferred Qualifications:**

- Bachelor's Degree with a minimum of 24 earned credit hours in one or a combination of the following: Agricultural, Land Surveying, Drafting, Engineering, Architecture, Finance, Economics, Real Estate, or Statistics.
- Experience in real estate, appraisal and/or prior experience in the assessment field may be substituted for bachelor's degree requirements.
- Missouri Certified Real Estate Appraiser, General Certification.

**Location:** Statewide, but may travel throughout the state.

**Salary:** \$50,000 - \$62,058, annually.

**Application Process:** Please apply on-line at  
<https://mocareers.mo.gov/hiretrue/mo/mocareers/index.html>.  
The position will remain open until filled.

**Affirmative Action/Equal Opportunity Employer**