

STATE TAX COMMISSION OF MISSOURI

MEETING OF THE STATE TAX COMMISSION OF MISSOURI MINUTES

Approved: 08/19/2025
Page 1 of 1
Minutekeeper's Initials
sj_____

Date: 08/08/2025

Time: 2:00 p.m.

Place: 3705 Missouri Blvd., Suite 100
Jefferson City, MO 65109 and
Microsoft Teams Conference Call

Recess/Reconvene Notes:

► Members Present:

- ☒ Gary Romine (GAR), Chairman
(via Microsoft Teams)
- ☒ Debbi McGinnis (DM), Commissioner
(via Microsoft Teams)
- ☒ Greg Razer (GWR), Commissioner
(via Microsoft Teams)

Staff/Others Present:

- S. Jacobs (SJ), Administrative Secretary (via
Microsoft Teams)
- L. Jones (LJ), Appraisal and Assessment Manager,
Local Assistance (via Microsoft Teams)

► Review Minutes from Previous Meeting

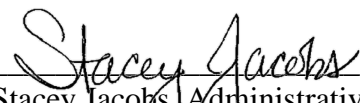
- ☐ Approved
- ☐ Corrected as follows:

► Agenda

- GAR called the meeting to order at 2:00 p.m. There were no additional participants on the call or in the meeting room other than STC staff.
- GWR made a motion to close a portion of the meeting to discuss personnel matters per Section 610.021(3) and (13), RSMo. The motion was seconded by DM. The meeting went into closed session at 2:01 p.m. GWR made a motion to reopen the meeting at 2:15 p.m. DM seconded the motion. The meeting reopened at 2:15 p.m. No other participants were on the call or in the meeting room other than STC staff when returning to open session.
- GWR made a motion to adjourn the meeting at 2:19 p.m. The motion was seconded by DM. The meeting adjourned at 2:19 p.m.



Gary Romine, Chairman



Stacey Jacobs, Administrative Secretary

STATE TAX COMMISSION OF MISSOURI

NOTICE OF MEETING

MEETING OF THE STATE TAX COMMISSION OF MISSOURI

TIME: SCHEDULED FOR 2:00 P.M.
DATE: FRIDAY, AUGUST 8, 2025

PLACE: OFFICE OF THE STATE TAX COMMISSION
3705 MISSOURI BLVD., SUITE 100
JEFFERSON CITY, MO 65109
and
MICROSOFT TEAMS MEETING/CONFERENCE CALL

MICROSOFT TEAMS MEETING DETAILS:

[Join the meeting now](#)

Meeting ID: 263 982 048 816 8

Meeting Passcode: 6Vt97KV9

Dial in by phone

[+1 469-998-7961,,889205459#](#) United States, Dallas

[Find a local number](#)

Phone conference ID: 889 205 459#

State Tax Commission Records Custodian

Stacey Jacobs

Administrative Secretary

573-751-1716

Stacey.Jacobs@stc.mo.gov

Posted August 7, 2025, at 7:20 a.m. on the front door of the building by Jacob Sones and at 8:33 a.m. on the STC website by Debbie Hagenhoff.

A PORTION OF THE MEETING MAY BE CLOSED TO DISCUSS LITIGATION OR PERSONNEL MATTERS PURSUANT TO SECTION 610.021, RSMo

MEETING OF THE STATE TAX COMMISSION OF MISSOURI

AGENDA

Friday, August 8, 2025

2:00 p.m.

- I. Closed Session**
 - A. Personnel – Section 610.021(3) and (13)
- II. Open Session**
- III. Adjournment¹**

Portions of this meeting may be closed to the public to discuss litigation and personnel matters pursuant to
Section 610.021, RSMo. 2004

¹ All statutory references are to RSMo, 2000, as amended, unless otherwise indicated.

Agenda - Vote Taken

Page 1 of 2
Meeting Date: 08/08/25

Topic: Personnel – Local Assistance

Motion(s)/Comments: LJ presented a recommendation to hire Mr. Frank Snelson for the Appraisal and Assessment Representative position at an annual salary of \$58,762.00, effective September 1, 2025, or a date provided by the candidate with a one-year probationary period. GWR made the motion to approve the recommendation to hire Mr. Snelson for the Appraisal and Assessment Representative position with an annual salary of \$58,762.00, effective September 1, 2025, or a date provided by the candidate with a one-year probationary period. DM seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman

☒ Yea
☐ Nay
☐ Abstain
☐ Not Present

Debbi McGinnis, Commissioner

☒ Yea
☐ Nay
☐ Abstain
☐ Not Present

Greg Razer, Commissioner

☒ Yea
☐ Nay
☐ Abstain
☐ Not Present

☐ Continue Discussion/Vote until meeting at:
Date: Time: Place:
Specific directions for the interim period:

Topic: Personnel – Local Assistance

Motion(s)/Comments: LJ presented a recommendation to hire Ms. Gail Higgins the Appraisal and Assessment Representative position at an annual salary of \$52,500.00, effective September 1, 2025, or a date provided by the candidate with a one-year probationary period. GWR made the motion to approve the recommendation to hire Ms. Higgins for the Appraisal and Assessment Representative position with an annual salary of \$52,500.00, effective September 1, 2025, or a date provided by the candidate with a one-year probationary period. DM seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman

☒ Yea
☐ Nay
☐ Abstain
☐ Not Present

Debbi McGinnis, Commissioner

☒ Yea
☐ Nay
☐ Abstain
☐ Not Present

Greg Razer, Commissioner

☒ Yea
☐ Nay
☐ Abstain
☐ Not Present

☐ Continue Discussion/Vote until meeting at:
Date: Time: Place:
Specific directions for the interim period:

Agenda - Vote Taken

Page 2 of 2

Meeting Date: 08/08/25

Topic: Personnel – Local Assistance

Motion(s)/Comments: LJ presented a recommendation to hire Mr. Nathan Cramer for the Appraisal and Assessment Representative position at an annual salary of \$52,500.00, effective September 1, 2025, or a date provided by the candidate with a one-year probationary period. GWR made the motion to approve the recommendation to hire Mr. Cramer for the Appraisal and Assessment Representative position with an annual salary of \$52,500.00, effective September 1, 2025, or a date provided by the candidate with a one-year probationary period. DM seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman

☒

Yea

☐

Nay

☐

Abstain

☐

Not Present

Debbi McGinnis, Commissioner

☒

Yea

☐

Nay

☐

Abstain

☐

Not Present

Greg Razer, Commissioner

☒

Yea

☐

Nay

☐

Abstain

☐

Not Present

☐

Continue Discussion/Vote until meeting at:

Date:

Time:

Place:

Specific directions for the interim period: