STATE TAX COMMISSION OF MISSOURI

MEETING OF THE STATE TAX COMMISSION OF MISSOURI MINUTES*

***** The Meeting Minutes are subject to change until approved at the next scheduled Meeting of the State Tax Commission.

Approved:
Page 1 **of** 1
Minutekeeper's Initials
sj_____

Date: 11/04/2025 **Time:** 1:30 p.m. **Place:** 3705 Missouri Blvd., Suite 100
Small Conference Room
Jefferson City, MO 65109 and
Microsoft Teams Conference Call

Recess/Reconvene Notes:

- **Members Present:**

  ☒ Gary Romine (GAR), Chairman

  ☒ Debbi McGinnis (DM), Commissioner

  ☒ Greg Razer (GWR), Commissioner

Staff/Others Present:

G. Allsberry (GKA), Chief Counsel
M. Fudge (MDF), Appraisal and Assessment Manager, Original Assessment
D. Hutton (DH), Legislative/Policy Analyst
S. Jacobs (SJ), Administrative Secretary
L. Jones (LJ), Appraisal and Assessment Manager, Local Assistance
S. Wankum (SW), Miscellaneous Professional

- **Review Minutes from Previous Meeting**

  ☒ Approved

  ☐ Corrected as follows:

- **Agenda**

- GAR called the meeting to order at 1:30 p.m. There were additional participants on the call or in the meeting room.

- GWR made a motion to close a portion of the meeting to discuss legal and personnel matters per Section 610.021(1), (3), and (13), RSMo. The motion was seconded by DM. At the time the meeting went into closed session other participants were on the call or in the meeting room other than STC staff. The meeting went into closed session at 2:00 p.m. GWR made a motion to reopen the meeting at 3:23 p.m. DM seconded the motion. The meeting reopened at 3:23 p.m. Other participants were not on the call or in the meeting room other than STC staff when returning to open session.

- GWR made a motion to adjourn the meeting at 3:27 p.m. The motion was seconded by DM. The meeting adjourned at 3:27 p.m.

_____ _____

Gary Romine, Chairman Stacey Jacobs, Administrative Secretary

STATE TAX COMMISSION OF MISSOURI

NOTICE OF MEETING

MEETING OF THE STATE TAX COMMISSION OF MISSOURI

TIME: SCHEDULED FOR 1:30 P.M.
DATE: TUESDAY, NOVEMBER 4, 2025

PLACE: OFFICE OF THE STATE TAX COMMISSION
3705 MISSOURI BLVD., SUITE 100
STC SMALL CONFERENCE ROOM
JEFFERSON CITY, MO 65109
and
MICROSOFT TEAMS MEETING/CONFERENCE CALL

MICROSOFT TEAMS MEETING DETAILS:

Join the meeting now

Meeting ID: 234 209 584 465 5
Meeting Passcode: N5Ns9hx3

Dial in by phone
+1 469-998-7961,,782349529# United States, Dallas
Find a local number
Phone conference ID: 782 349 529#

State Tax Commission Records Custodian
Stacey Jacobs
Administrative Secretary
573-751-1716
Stacey.Jacobs@stc.mo.gov

Posted November 3, 2025, at 12:07 p.m. on the front door of the building by Stacey Jacobs and at 12:11 p.m. on the STC website by Debbie Hagenhoff.

A PORTION OF THE MEETING MAY BE CLOSED TO DISCUSS LITIGATION OR PERSONNEL MATTERS PURSUANT TO SECTION 610.021, RSMo

MEETING OF THE STATE TAX COMMISSION OF MISSOURI

AGENDA

Tuesday, November 4, 2025
1:30 p.m.

I. Administration

A. STC Calendar Update
B. Approval of Minutes
(Meetings of the State Tax Commission of Missouri dated October 28, 2025, and Closed Meeting Minutes dated October 28, 2025)
C. Section Update
D. 2025 Farm Bureau Invitation
E. 2025 MAC Conference Request
F. 2026 STC Calendar Request
G. Request to Repair State Vehicle 31-0016M

II. Legal

A. Section Update
B. CLE Request for Todd Wilson

III. Local Assistance

A. Section Update

IV. Original Assessment

A. Section Update
B. NCUVS Rental Car Unexpected Expense Request

V. Legislation

A. Legislative Update

VI. Commission Comments

VII. Closed Session

A. Legal – Section 610.021(1)
B. Personnel – Section 610.021(3) and (13)

VIII. Open Session

IX. Adjournment[1]

Portions of this meeting may be closed to the public to discuss litigation and personnel matters pursuant to Section 610.021, RSMo. 2004

1 All statutory references are to RSMo, 2000, as amended, unless otherwise indicated.

Topic: Approval of Minutes

Motion(s)/Comments: Approval of Minutes from the Meeting of the State Tax Commission of Missouri dated October 28, 2025, and Closed Meeting Minutes dated October 28, 2025. GWR made a motion to approve the minutes for the Meeting of the State Tax Commission dated October 28, 2025, and Closed Meeting Minutes dated October 28, 2025. DM seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman	Debbi McGinnis, Commissioner	Greg Razer, Commissioner
☒ Yea	☒ Yea	☒ Yea
☐ Nay	☐ Nay	☐ Nay
☐ Abstain	☐ Abstain	☐ Abstain
☐ Not Present	☐ Not Present	☐ Not Present

☐ **Continue Discussion/Vote until meeting at:**
Date: **Time:** **Place:**
Specific directions for the interim period:

Topic: 2025 Farm Bureau Invitation

Motion(s)/Comments: SJ presented the Farm Bureau Invitation to the 2025 Annual Partners in Agriculture Meeting scheduled for Monday, December 8, 2025, at Osage Beach. SJ provided that additional attendees may attend at the approval of Farm Bureau. GWR made a motion to approve attendance for GAR, DM, GWR, and if approved by Farm Bureau the attendance of DH and SJ at an estimated cost of $50.00 for mileage to the event. DM seconded the motion. The Commission instructed SJ to RSVP to the event.

Vote/Action Taken:

Gary Romine, Chairman	Debbi McGinnis, Commissioner	Greg Razer, Commissioner
☒ Yea	☒ Yea	☒ Yea
☐ Nay	☐ Nay	☐ Nay
☐ Abstain	☐ Abstain	☐ Abstain
☐ Not Present	☐ Not Present	☐ Not Present

☐ **Continue Discussion/Vote until meeting at:**
Date: **Time:** **Place:**
Specific directions for the interim period:

Topic: 2025 MAC Conference Request

Motion(s)/Comments: SJ presented the MAC (Missouri Association of Counties) Conference Invitation for the Commissioners to the 2025 Annual MAC Conference scheduled for Monday, November 24, 2025, Osage Beach. SJ provided that managers may attend the event per approval from MAC Executive Director Steve Hobbs. GWR made a motion to approve attendance for GAR, DM, GWR, and the attendance of MDF, SJ, and LJ, at an estimated cost of $1,200.00 for lodging and mileage to the event. And an additional team member to work the vendor table. DM seconded the motion. The Commission instructed SJ to RSVP to the event.

Vote/Action Taken:

Gary Romine, Chairman	Debbi McGinnis, Commissioner	Greg Razer, Commissioner
☒ **Yea**	☒ **Yea**	☒ **Yea**
☐ **Nay**	☐ **Nay**	☐ **Nay**
☐ **Abstain**	☐ **Abstain**	☐ **Abstain**
☐ **Not Present**	☐ **Not Present**	☐ **Not Present**

☐ **Continue Discussion/Vote until meeting at:**
Date: **Time:** **Place:**
Specific directions for the interim period:

Topic: 2026 STC Calendar Request

Motion(s)/Comments: SJ presented a request for 2026 State Tax Commission Calendars for staff at an estimated cost of $527.91. GWR made a motion to approve the 2026 STC Calendars at an estimated cost of $527.91. DM seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman	Debbi McGinnis, Commissioner	Greg Razer, Commissioner
☒ **Yea**	☒ **Yea**	☒ **Yea**
☐ **Nay**	☐ **Nay**	☐ **Nay**
☐ **Abstain**	☐ **Abstain**	☐ **Abstain**
☐ **Not Present**	☐ **Not Present**	☐ **Not Present**

☐ **Continue Discussion/Vote until meeting at:**
Date: **Time:** **Place:**
Specific directions for the interim period:

Topic: Request to Repair State Vehicle 31-0016M

Motion(s)/Comments: SJ presented a request to approve the estimate to repair state vehicle 31-0016M driven by Derek Gibbons. Due to the current budget projections, it is the recommendation of SJ to repair the vehicle at an estimated cost of $1,194.06. GWR made a motion to approve the estimated repair of state vehicle 31-0016M of $1,194.06. DM seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman	Debbi McGinnis, Commissioner	Greg Razer, Commissioner
☒ Yea	☒ Yea	☒ Yea
☐ Nay	☐ Nay	☐ Nay
☐ Abstain	☐ Abstain	☐ Abstain
☐ Not Present	☐ Not Present	☐ Not Present

☐ **Continue Discussion/Vote until meeting at:**
Date: **Time:** **Place:**
Specific directions for the interim period:

Topic: CLE Request for Todd Wilson

Motion(s)/Comments: GKA presented a request for CLE (Continuing Legal Education) for Todd Wilson. CLE is required annually for Missouri attorneys. "2025 The Two A's of Implicit Bias: Attorney and Artificial Intelligence (AI)," is scheduled virtually on November 25, 2025, at a cost of $120.00. GWR made a motion to approve the CLE at a cost of $120.00. DM seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman	Debbi McGinnis, Commissioner	Greg Razer, Commissioner
☒ Yea	☒ Yea	☒ Yea
☐ Nay	☐ Nay	☐ Nay
☐ Abstain	☐ Abstain	☐ Abstain
☐ Not Present	☐ Not Present	☐ Not Present

☐ **Continue Discussion/Vote until meeting at:**
Date: **Time:** **Place:**
Specific directions for the interim period:

Topic: NCUVS Rental Car Unexpected Expense Request

Motion(s)/Comments: MDF presented a request for reimbursement of a rental vehicle while DM, Peter Chari, Jacob Sones, and he attended the 2025 NCUVS (National Conference of Unit Valuation States) Conference. The attendees were unaware of difficulty in traveling to and from the conference as well as to and from meals for the four attendees. Utilizing an uber required an SUV request due to the size of the group and was not reliable. The cost of the rental vehicle was $610.25. GWR made a motion to approve the request for the rental vehicle at the NCUVS Conference at a cost of $610.25. DM seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman	Debbi McGinnis, Commissioner	Greg Razer, Commissioner
☒ **Yea**	☒ **Yea**	☒ **Yea**
☐ **Nay**	☐ **Nay**	☐ **Nay**
☐ **Abstain**	☐ **Abstain**	☐ **Abstain**
☐ **Not Present**	☐ **Not Present**	☐ **Not Present**

☐ **Continue Discussion/Vote until meeting at:**
Date: **Time:** **Place:**
Specific directions for the interim period:

Topic: Personnel – Additional Hours for Rosella Schad

Motion(s)/Comments: MDF presented a request for an additional 100 hours for Rosella Schad to continue with knowledge transfer of OATS and Original Assessment processes. This request is at the current rate of $100.00 per hour through December 31, 2025. GWR made a motion to approve the request for an additional 100 hours for Ms. Schad at a rate of $100.00 per hour through December 31, 2025. DM seconded the motion.

Vote/Action Taken:

Gary Romine, Chairman	Debbi McGinnis, Commissioner	Greg Razer, Commissioner
☒ **Yea**	☒ **Yea**	☒ **Yea**
☐ **Nay**	☐ **Nay**	☐ **Nay**
☐ **Abstain**	☐ **Abstain**	☐ **Abstain**
☐ **Not Present**	☐ **Not Present**	☐ **Not Present**

☐ **Continue Discussion/Vote until meeting at:**
Date: **Time:** **Place:**
Specific directions for the interim period:

Agenda – No Vote Taken

Meeting Date: 11/04/25

Topic: STC Calendar Update

Motion(s)/Comments: SJ reviewed the STC Calendar for the upcoming weeks.

Informational Meeting, No Vote Taken:

Topic: Administration Section Update

Motion(s)/Comments: SJ presented the Administration Section Update and discussed the section progress and projects.

Informational Meeting, No Vote Taken:

Topic: Legal Section Update

Motion(s)/Comments: GKA presented the Legal Section Update and discussed the status of various projects and schedules for the Hearing Officers in the upcoming weeks.

Informational Meeting, No Vote Taken:

Topic: Local Assistance Section Update

Motion(s)/Comments: LJ presented the Local Assistance Section Update and discussed the progress of the 2025-2026 cycle.

Informational Meeting, No Vote Taken:

Topic: Original Assessment Section Update

Motion(s)/Comments: MDF presented the Original Assessment Section Update and discussed the progress for the 2025 cycle and preparation for the 2026 cycle.

Informational Meeting, No Vote Taken:

Topic: Legislative Update

Motion(s)/Comments: DH presented the Legislative Update and discussed legislation and projects he is working on.

Informational Meeting, No Vote Taken: